

## DIRECT DEPOSIT INFORMATION AND FORM

Dear Housing Choice Voucher Landlord:

The Richmond Redevelopment & Housing Authority (RRHA) is proud to offer ACH/Direct Deposit payments to our HCVP landlords. ACH (Automated Clearing House) better know as direct deposit will ensure that your payment is made to your bank account timely without the risk of a check being misdirected or subject to delays from the postal service.

In addition, we have implemented an Owner Self-Service web-based module with the implementation of our new HCVP system. The owner self service web site will allow landlords to see their payment details on-line for a period of six months. This service is also available to landlords who elect to continue receiving a paper check. To register go to [www.RRHA.com](http://www.RRHA.com) <http://www.RRHA.com> and click the orange tab "Owner Self-Service" and follow the instructions.

In order to take advantage of ACH/direct deposits, please complete the enclosed authorization form, attach a voided check and return to the following address:

Richmond Redevelopment & Housing Authority  
Attn: Treasury Department  
P.O. Box 25639  
Richmond, VA 23260-5639

Our new initiatives will enable you to receive your payments directly to your bank account and give you an opportunity to review your payment details on-line. If you have any questions, please do not hesitate to contact our Finance Department representative Jerry Crews at (804) 780-4244 or e-mail at [ACH.Inquiry@RRHA.com](mailto:ACH.Inquiry@RRHA.com).

Sincerely,

Jerry C. Crews, Jr.  
Finance Manager