

ATTENTION ALL EMPLOYEES!

RRHA makes the switch to **.COM!**

Beginning **March 15, 2010**, the RRHA Website and all RRHA email will now end with **.COM**

How to update your email signature:

It's simple—

Old format: abemploye@RRHA.STATE.VA.US

New format: first name.last name@RRHA.COM

How to update the RRHA Website address:

It's simple—

WWW.RRHA.ORG becomes **WWW.RRHA.COM**

Be sure to update your email signature in Outlook to reflect this change. Additionally, as departments reorder letterhead, business cards and other forms, please be sure to make the switch!

Using the attached memo, please alert your vendors, partners and external contacts immediately of this change.

For questions, please contact the Community Relations & Marketing Department at 780-4936 or the Help Desk at 780-4299.

Thank You!