



RRHA

nFocus

A newsletter for the employees of the Richmond Redevelopment and Housing Authority

May 2006

RRHA receives Capital One grant to fund workforce housing program

Also joins company's new *City Lights* program, a Jackson Ward Revitalization Project



RRHA has been awarded a \$175,000 Capital One Financial grant to fund a self sustaining Abandoned House Rehabilitation Program, one of 35 Richmond nonprofit organizations and school systems that received a grant. The Abandoned House Rehabilitation Program is designed to supplement investments made under the Neighborhoods in Bloom initiative; address scattered vacant, blighted properties; and provide homeownership opportunities to Richmond's community service workers.

The Abandoned House Rehabilitation Program is the first offered under RRHA's new Workforce Housing initiative. Properties developed under this Initiative will be marketed to police personnel, firefighters, teachers employed by the City of Richmond and other moderate household incomes.

Project Coordinator Matt Bolster said, "This project follows our Strategic Plan and one of its objectives to develop new sources of revenue." There are two main benefits of using private funding as opposed to the usual federal funding. First, it will give RRHA more flexibility to market houses in need of rehabilitation directly to homebuyers. There are many homebuyers in Richmond who want to contract their own rehabilitation projects and even do some of the work themselves. Second, it will enable RRHA to retain sales proceeds and use them to buy more houses."



Sheila Hill-Christian and Adele Johnson, community relations director for Capital One

Executive Director Sheila Hill-Christian said, "We are extremely pleased to receive this grant from Capital One as this will provide additional opportunities for community revitalization and provide homeownership opportunities in the Jackson Ward community."

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RRHA Board of Commissioners Releases Financial Statements and Independent Auditors Report

RRHA Executive Director Sheila Hill-Christian said, "Due to our strategic plan, we have made remarkable progress throughout the agency. We are very excited about this year's audit. Not only have we had no audit findings, but the audit was completed in a timely manner. This is a great accomplishment for RRHA and it would not have been possible had it not been for the diligent work of the auditors and RRHA's Finance Department, who went above and beyond the call of duty to ensure a successful completion."

The RRHA Board of Commissioners have released the Financial Statements and Independent Auditor's Report for the Fiscal Year October 2004 through September 2005. Independent auditors Cherry, Bekaert & Holland, Certified Public Accountants & Consultants, prepared the financial report that provides an overview of RRHA's financial position and results of operations. The auditor's have issued an unqualified opinion on the financial statements which indicates that RRHA is financially sound and that for the first time in recent history there were no audit findings.

"The agency has come a long way," said RRHA Acting Deputy Executive Director of Administration Cassandra Scarborough. "And this audit is just the beginning for RRHA!"

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In its first year, RRHA will acquire two vacant, abandoned properties in the Jackson Ward Neighborhoods in Bloom area to be sold at cost to two families that agree to rehabilitate and occupy the structures. RRHA will retain all sale proceeds and use them to acquire and sell more vacant, abandoned properties that are suitable for rehabilitation. The revolving fund feature will enable the program to sustain itself from year to year.

In other news, RRHA has also joined, Capital One's City Lights program that will develop a major neighborhood revitalization initiative and focus on enhancing local Pride, Promise and Partnership. This partnership also includes four other local community organizations dedicated to strengthening the Jackson Ward community. They are the Adult Career Development Center, Black History Museum and Cultural Center of Virginia, Historic Jackson Ward Association and the Technology Resource Center.



Anthony Scott, deputy executive director of community revitalization, signs the agreement summarizing the City Lights Program at the recently held celebration in Jackson Ward

The collaboration, utilizing a 1.5 million dollar grant from Capital One, will bring Jackson Ward community organizations together to support the heritage and history of the community, lessen urban blight, promote career opportunities, enhance technical skills and energize community pride.

In addition to its financial investment, Capital One is committed to working with the five community organizations to provide business guidance, technology and volunteer resources, facilitate collaboration and evaluate and refine current programs. **IF**

RRHA AND PARTNERS CELEBRATE HOMEOWNERSHIP IN FULTON

RRHA, the City of Richmond and other partners celebrated new homes in the Fulton area through the HOPE VI Revitalization Program and construction of Fulton Village, with a Homeownership Fair in the Fulton community in March. Over 300 attendees obtained valuable information on down payment assistance, learned about the homes available through RRHA and received information on special opportunities on mortgage financing. There were several exhibits, give-a-ways and representatives from Health-E Community builders, Wachovia, C&F Mortgage, Regal Realty and VHDA. Four new Fulton homebuyers, including RRHA employee Yolanda Bervine Jones were also recognized.



Yolanda Bervine Jones (c) is joined by her daughters and Councilwoman Delores McQuinn (r) and Sheila Hill-Christian, RRHA executive director

>> City, RRHA and Partners Host Ceremony to Unveil Development of Hilton Hotel & Condos

On April 26, the City of Richmond, RRHA and its partners HRI Properties and ECI Development Services unveiled plans for a new Hilton Hotel and condominium complex at the former Miller & Rhoads department store in downtown Richmond.

"This is a very exciting day for the Richmond Redevelopment and Housing Authority," said RRHA Executive Director Sheila Hill-Christian. "One of the missions of our organization is to pave the way for a better downtown -- one that both flourishes with each passing year, while also paying tribute to Richmond's history.

RRHA conveyed the Miller & Rhoads property to HRI and ECI for \$2.74 million in December 2005. The project is being financed



in partnership with Prudential Financial, National Cities Fund and the Virginia Historic Tax Credit Fund. Funding for the Funding for construction is being financed by JP Morgan Chase Bank. Construction on the 115-year-old building will commence this spring and will conclude in summer 2008 with the opening of the 250-room, 150-condominium Hilton complex.

"We are grateful to have been a part of this historic endeavor, and know that Mayor Wilder, ECI, HRI Properties, and Hilton will provide downtown Richmond with a superior hotel and condominium complex. Thank you to staff for their efforts in maintaining this building and working diligently with the City."

>> The revitalization of West Cary Street continues – Condos and Commercial Space Underway!

RRHA, City of Richmond, West Cary Street Planning Committee and development partner East West Partners of Virginia are working together to revitalize an area of West Cary Street through the West Cary Street Conservation and Redevelopment Program. The total project includes 14 loft condominiums, 14 commercial condominium units, two historic building renovations and 28 luxury townhouses in the 1700 and 1900 blocks of West Cary Street.

Known as Cary Place, the acquisition of the property was funded through the city's Community Development Block Grant program (CDBG) and Capital Improvement Program (CIP) funds.



This has resulted in an investment of nearly \$19 million in this community, which has brought market rate housing, business and retail opportunities to this area adjacent to the Fan District.

RRHA and partners will celebrate the completion of ten condominiums and commercial space at the **Lofts at Cary Place** with a ribbon cutting ceremony on Thursday, June 1, 2006 at 11:00 a.m. at 1900 W. Cary Street.



New IT Policies and procedures for agency

As part of RRHA Strategic Plan Goal #3 to be efficient and fiscally responsible, an initiative was created to develop an IT strategy that supported our core business functions. This was necessary because RRHA information is an agency asset to be protected for the agency to run efficiently. RRHA information can consist of data that is electronically stored, printed, or displayed as well as the day-to-day duties of each employee.

In order to ensure the integrity, security and confidentiality of this information, new IT policies and procedures will be put in place in the upcoming months. Failure to comply with these policies may result in disciplinary action up to and including termination of employment. Here are some of the highlights, of these policies:

- Protect your password and under no circumstances allow another person to use your logon to access any RRHA system.
- Save all your files/data in your home directory on the network or on the common drives on the network of your department. Information Technology (IT) automatically backs this data up every night. If you do not keep your data on these network drives IT cannot recover it in the event of your hard drive failing. Never save information on your local disk drives.
- It is a violation of IT Policy to save personal information on any RRHA computer, including, but not limited to, music and video files.
- Desktop and Laptop computers and peripheral equipment, such as printers, scanners and PDA's, must be strictly managed in order for IT to ensure system integrity, reliability and efficient use of IT resources. Absolutely no hardware or software is to be purchased, installed or upgraded without the consent of IT Management through an approved IT Request Form.

- Any business need that involves the purchase or use of a previously unapproved software program must be reviewed and approved by IT Management.
- Under no circumstances should you download to your RRHA computer software updates, games, plug-ins or any other software. Additionally, personal listening to internet radio, or viewing streaming media or videos is strictly prohibited as these activities place significant burdens on our communications network and adversely affect the responsiveness of our systems. These activities must be limited to business purposes only. Use of the internet, via RRHA logons, should not be used for personal gain or advancement of personal views. Use of the Internet for non-company business is strictly prohibited.
- Use of Email is encouraged as it is an efficient and economical method of communicating with employees, customers and vendors. This system is provided by the agency to assist in the conduct of business.
- All messages composed, sent or received are the property of RRHA. They are not the private property of any employee. The use of Email is reserved solely for the conducting of RRHA business. It may not be used for personal business.
- You are responsible for your long distance and cell phone usage. Use good business judgment so that you do not abuse these privileges.

- RRHA property such as cell phones, voice mail, computers, copiers and fax equipment are for RRHA business only.

IT will distribute the new policy and acknowledgement form to the RRHA Leadership Development Team (RRHA managers and supervisors) and request's that managers discuss the information in staff meetings. All forms must be returned to Human Resources by May 15, 2006 to be filed in employee personnel files.

"We already do many of these activities, but this was a way to formalize the policy and ensure that all staff are on the same page," said IT Manager Sonya Mills-Harvey. "This also allows us to manage resources, time and moves us into a more project oriented focus aligning with our strategic plan and just taking it to the next level."

For more information, contact IT Manager Sonya Mills-Harvey at 780-4308 or the IT Help Desk at 780-4299.

IT help for you!

You have a computer issue, who do you contact? There is some new software that needs to be installed - what is the protocol for that? Do I fill out a form or do I call the helpdesk? Help!!

>> **The IT Request Form**

Management uses this electronic form when requesting new or terminated employees be added or deleted, requests for hardware or software installation, requests for programming and/or development services or if the request will incur a monetary cost.

>> **The IT Help Desk**

The IT Help Desk, dial extension 4299 or send an email to the HelpDesk contact in your Outlook Address Book, is the primary method of reporting problems and other requests for service. IT maintains a manned Help Desk during *normal business hours. However, from time-to-time voice mail may answer your call as the Help Desk attendant may be preoccupied on another call. IT guarantees a 15-minute response to Help Desk voice mail messages and email messages.

**The Help Desk is manned during normal business hours, which is 8:30am to 5pm, Monday through Friday, except holidays. IT provides service outside of this timeframe on an exception, on-call basis. IT must know, in advance, that you are working outside of normal business hours in order for us to ensure support availability. If you encounter an urgent problem after-hours you should call the Help Desk and leave a message with as much detail as possible along with a call-back number. The Help Desk resource will be automatically paged. IT guarantees a 30-minute response time to this call.*



RRHA welcomes new Board of Commissioners member

Richmond City Council has announced the appointment of **Guenet M. M. Beshah, Esq.** to a four-year term with the Richmond Redevelopment and Housing Authority (RRHA) Board of Commissioners. Her appointment began on February 13, 2006.

Beshah is an Executive Coach and Director of the Executive Coaching Program for Capital One. Her responsibilities include creating individualized development action plans for Capital One executives to optimize their performance. Beshah has been a member of several prestigious boards including the Virginia State Bar Corporate Counsel Section [current], Richmond Bar Association and the State Old Dominion Bar Association. She was appointed by Mayor L. Douglas Wilder to a committee studying the City Attorney's Office and conceived and implemented the Virginia Minority Bar Preparation Program.

Beshah received her Bachelor of Arts Degree in Political Science from Hampton University in Hampton, Virginia and went on to earn a Doctor of Jurisprudence Degree from Duke University School of Law in Durham, North Carolina.



Strategic Plan Update

Phase One Initiatives

Workforce Housing Program

The RRHA Strategic Plan is underway! One initiative of the plan is the development of the RRHA Workforce Housing Program, a way to bring affordable homeownership opportunities for residents of RRHA. To launch this initiative RRHA is selling 130 leased-house public housing units to eligible public housing families and others. Workforce housing is bringing homeownership opportunities for qualified residents. The program in turn will provide a revenue source for RRHA to provide other affordable housing resources.

Acting Deputy Director for Community Revitalization Lee Householder, explained that the Workforce housing program is the umbrella for RRHA's homeownership programs. "Residents of RRHA who qualify for homeownership will have the option of choosing from an inventory of houses owned or marketed by RRHA. Our goal is to have a variety houses in different price categories located in several communities available to qualified residents."

The first meetings with residents were held and many more are planned, for those living in RRHA leased-house unit, to learn more on how to qualify and buy their homes instead of lease from the agency. However, those that do not qualify will have other housing opportunities.

Desi Wynter, project manager, shared, "We wanted the opportuni-

ty to begin talking about the Small House/Used House Program and how it has evolved into the Workforce Housing Program. This program will offer quality affordable housing and housing opportunities while providing residents with a sound investment (equity), stable housing costs and tax benefits." Though in the early stages, RRHA hopes to implement the program in December 2006 and will continue through 2009.

ULI Advisory Panel brings new ideas to the Jackson Place Strategic Plan Initiative

"In the last five years, several studies were conducted for the Jackson Ward neighborhood, including Jackson Place and the North Jackson Ward area," said Project Manager Eric Leabough. "However, these studies did not produce a viable development for either area. We knew we wanted to draw the expertise of an organization that could lead us in the right direction."

RRHA determined the Urban Land Institute's (ULI) expertise would fit perfectly as they searched for ways to redevelop a 5.3 acre site within the Jackson Place Redevelopment area in partnership with the City of Richmond and as part of the Strategic Plan Phase I Initiatives. This development will complement the Jackson Ward community, the Virginia Bio-Technology Research Park and Downtown Richmond.

The Jackson Place 5.3 acre site is bounded on the north by Duval Street and Interstate 95/64, the south by Jackson Street, the east by North 3rd Street, and the west by North 1st Street.

ULI was also tasked with providing RRHA with a vision and strategies to reconnect the North Jackson Ward area (including Gilpin Court) to the rest of Jackson Ward and Downtown Richmond.

Founded in 1936, ULI is nationally recognized for its advisory services program, in which it assembles, from a membership of 30,000, experts in the fields of real estate land development, state and local government, lending, architecture, planning, and urban design, to participate in panels worldwide, offering recommendations for complex planning and development projects..

In March 2006, RRHA hosted a ULI panel that provided RRHA with an action plan for the redevelopment of the Jackson Place site and redevelopment strategies and a vision for remaining portion of Jackson Ward just north of Interstate 95. ULI will provide RRHA with a more detailed and final written report that will include the major findings and recommendations.

Among several important facts, ULI determined:

- The area has major economic drivers that exist and that are growing including VCU, Biotech and Philip Morris
- Jackson Ward has the land and proximity the economic drivers to meet housing needs and to encourage development

- Housing will drive revitalization and development of commercial property
- North Jackson Ward represents an opportunity to satisfy housing and commercial needs for all income levels as well as compliment the redevelopment of the Jackson Ward community
- Recommend mixed-use mixed-income neighborhoods
- Two areas are dependent on each other to succeed
- Combine Gilpin Court, North Jackson Ward and Jackson Ward for a comprehensive planning effort

"With the knowledge that we gained from ULI, we can work to reconnect a neighborhood that has a rich history, culture and value," said Leabough. "Hosting the ULI panel has given RRHA

national recognition and credibility in the community, with stakeholders, real estate developers and more!"

"I am glad that the Mayor, RRHA's Board of Commissioners, Executive Director, and the private sector community fully supports the direction that our agency is moving in as a result of the strategic plan," said Acting Deputy Director Lee Householder. "With the recognition that we have received from this undertaking, it is truly a new day for our agency." said Householder.

Currently, the Community Revitalization Department continues to review the recommendations and has held informational meetings with the Gilpin Court community. They are also preparing to advertise a "Request for Proposals" for the development of the Jackson Place 5.3 acre site in June 2006.

To learn more about the Urban Land Institute and the study, contact Project Manager Eric Leabough at 780-4312.

>> Public Safety Improvements for Gilpin Court Community

RRHA, the Richmond Police Department and City of Richmond are taking another step towards enhancing public safety and providing a crime-free environment in RRHA communities and the City of Richmond with the privatization of designated interior streets and sidewalks in Gilpin Court. The plan will go into effect in late May 2006. RRHA's street privatization program already encompasses areas of Creighton Court, Hillside Court, Whitcomb Court, Afton Avenue Apartments and Raven Street in Mosby Court.

As part of the RRHA "No Trespassing" Policy, designated interior streets and sidewalks in certain public housing communities [no thru streets or public thoroughfares are affected] are deeded as private property for RRHA. This enables the Richmond Police Department to better enforce the No Trespassing or loitering regulation of the Commonwealth of Virginia (VA Code 18.2-119), deter street level drug dealing and discourage non law-abiding persons from entering the community.

RRHA Public Safety Chief Hal Hazelton stated, "Our goal was clear - to make communities safer by removing persons



who commit unlawful acts, which destroy the peaceful enjoyment of other residents, and to ensure that children have places to play free of drug activity and the danger of gunshots and other criminal activity."

RRHA's other public safety efforts include the installation of new technology and crime prevention equipment in various communities such as cameras in high crime areas, additional lighting and fencing and redirected traffic flow in the Whitcomb community and a Crime Hotline and e-mail (780-4066 and safety@rrha.state.va.us) for RRHA residents and the public to report confidential information to RRHA Public Safety Officers.

There are also safety efforts taking place to ensure the safety of RRHA staff such as new cameras for the Calhoun Family Investment Center and RRHA University; lights installed around 901/918 buildings to provide better security for our employees who might be working late or early morning hours; and shrubbery cut to eliminate blind spots around buildings. Additionally, hiring of new officers and guards are underway and new electronic employee badges are being planned.

RRHA Community Connection

Spotlight on staff involvement in the community

Office Support Specialist Patricia Barner-Lewis



Friends Association for Children is a non-profit child and family agency that has served the Richmond community since 1871. Their mission is to help children and families in the metropolitan area achieve their potential and be productive citizens through four programs: Developmental Childcare, Youth Enrichment, Family Support Services and Leadership and Career Development. Friends has sites in the RRHA communities of Gilpin Court and Fairfield Court.

Our very own Patricia Barner-Lewis, office support specialist, has been a member of the Friends Board of Trustees for over a year. The Board of Trustees is responsible for formulating operating policies, securing funds, expending of revenues, approving personnel positions. It also reviews the performance of service programs and activities.

She said, "I graduated in June 2004 from the Leadership and Career Advancement Program offered through Friends. Soon

after I was asked to be a parent representative for the Mary Tyler McClenahan Childcare Center, located in Chesterfield County. My son has attended the Center for about three years, so I gladly accepted the position."

Currently Barner-Lewis is also on the Friends Agency Service/Strategic Planning Committee. They are responsible for developing, reviewing, and monitoring progress and revising as appropriate a written strategic plan.

"It is great to be a part of an organization that cares so much about kids and their families," she said. "We are always looking for volunteers, too. Whether you would like to only volunteer once or more often, that would be great. You can read to the children, teach a second language, or sing to small groups."

To find out more, visit the Friends Association for Children website at www.friendsassn.org or call Barner-Lewis at 780-3429. She would be glad to welcome you as a new Friend! **IF**

Financial Statements continued from page 1

This will open so many doors for and put us in a very good position as we look to advance the RRHA Strategic Plan in establishing partnerships. Similar to a credit report, this puts us in a very positive light with financial institutions, businesses and even the public's perception of us."

RRHA Board of Commissioner Chairman Charles T. Peters, Jr. stated that the audit will have a positive ripple effect including an anticipat-

ed increase in Public Housing Assessment System (PHAS) scores. RRHA Board of Commissioner member J. Russell Parker, III thanked RRHA staff across the organization for their hard work, attention to detail and for going the extra mile to ensure a thorough and accurate audit. He stated it was a team effort as agency staff did what was required to support the work of the auditors and the finance staff. **IF**



>>New Signs for CR

In partnership with the Communications Department, the Community Revitalization Department unveiled new signage for RRHA construction sites to stand alongside our partners and builders identification. These signs will proudly represent RRHA and all the work done to bring neighborhood revitalization and provide homeownership opportunities throughout the City of Richmond.

>>Best Wishes Jacquetta Johnson

In February, Jacquetta Johnson retired after 31 years of service at the Authority. Staff, family and friends held a dinner for her to recognize her efforts, thank her for her work and to wish her the best in future endeavors.



Jacquetta shared, "I have had so many experiences here at RRHA. I have tried to help others and to do my best. It has been really so special to be able to be a part of the work of RRHA and to be involved in various projects and programs. It has been equally special and a pleasure to work with all my fellow-employees who were a part of my extended or special family. I will treasure my experiences and the work that we have shared together. I value the opportunities that I have had and I will miss all of you and RRHA. Thanks for everything and I wish all of you the best."

Promotions

Jacqueline R. Brunson
Contract Officer

Poinsetta Cowles-Oliver
Property Manager

Floyd T. Greene
Senior HVAC Mechanic

Sonya Y. Mills-Harvey
IT Manager

Gloria Rogers
Senior Property Manager

Cassandra Scarborough
Deputy Executive Director
for Administration

Michael Shannon
Property Manager

Barbara Smith-Campbell
Property Manager

Cleveland Washington
Maintenance Supervisor

Charles Williams
Property Manager

New Hires

Michelle Batte
Office Support Assistant

LaTanja B. Davenport
Internal Audit Manager

Derrick K. Devine
Applications Analyst

Theria I. Downs
Office Support Specialist

Charles T. Fisher
Mail Clerk/Messenger

James Holmes
Custodian

Carol A. Jones-Gilbert
Property Manager

Traci Mizell-Smithers; Sr
Office Support Specialist

Thomas H. Morton
Senior HVAC Mechanic

Rebecca Mulbah
Accounting Technician

Desi Wynter
Project Manager

Richard York; Sr
HVAC Mechanic

As of 4/06



Scarborough Appointed Deputy Executive Director for Administration

RRHA has announced the appointment of **Cassandra Scarborough**, acting deputy executive director for Administration, to the position of Deputy Executive Director for Administration effective April 27, 2006. Since September 2005, she has served as chief financial officer directing the development and monitoring of the agency budget to ensure that adequate funding is available to support the activities and services outlined in RRHA's 5-Year Strategic Plan. Scarborough is responsible for Human Resources, Records Retention, Purchasing and Risk Management. She joined the agency in June 2003 as Internal Auditor and served as Project Manager for the Strategic Plan. In 2005, Scarborough was promoted to Acting Director of Finance and Administration. She earned her Bachelor's of Science Degree in Accounting from Virginia Commonwealth University in Richmond, Virginia and became a licensed Certified Public Accountant in November 1999.

RRHA Executive Director Sheila Hill-Christian said, "As we looked to fill this position, we assessed that Cassandra was the perfect choice for the job. She has done an excellent job as Acting DED of Administration and we thank her for all her work in this role. Congratulations on a job well done and we look forward to what she has to offer in the future as the permanent head of this department.



RRHA goes paperless!

Effective late May 2006, RRHA will change its current time-keeping system from a paper system to an automated paperless web based system. The old system required all employees to submit a signed paper timesheet or leave request to their supervisor for approval who in turn submitted the approved documents to payroll for processing. With the new system, iemployee, employees will be able to submit all requests through the online automated system.

In keeping with RRHA Strategic Plan Goal #3 to be efficient and fiscally responsible, the new paperless system is faster and more efficient versus paper that can be mishandled or lost. Employees will now have 24 hour access to their timesheet and leave usage and balances from any internet browser. Exempt employees will no longer need to submit timesheets, only non-exempt (employees eligible for overtime) will use the timesheet module in the new system, and supervisors and managers will be able to track their direct reports leave usage and prepare various reports at any time.

"The short term effect is less time spent completing and submitting paper timesheets and leave requests to payroll," said Payroll and Benefits Administrator Karen Jones. "The long term end result will be having anytime access to timesheet and leave information for reporting purposes. The great thing is we will no longer need storage for these obsolete paper items and we will decrease the amount of time spent managing paper."

Employees will have the opportunity to sample the program before it takes affect. Look for future updates from the Human Resources Department.



Richmond Redevelopment & Housing Authority

Sheila Hill-Christian, Executive Director

Valena Dixon, Editor, Director of Communications

Alika Rosser, Public Relations Specialist

InFocus is published for the employees of the Richmond Redevelopment and Housing Authority. It is produced by the Communications Department, 901 Chamberlayne Parkway, 780-4167. We welcome submissions from all employees and we reserve the right to edit.

RRHA Fourth Annual Bike-a-Thon Event



Saturday, June 17, 2006
PROMPTLY AT 9:00 A.M.

Depart/Return: Calhoun Baseball Field, 436 Calhoun Street
Departure preparation begins exactly at 8:00 a.m.

Activities will include bike-a-thon, bike rodeo for children ages 10 and younger, bike exhibit, refreshments and more!!!

- ◆ **Participants MUST BE 10 years of age and older to participate in bike-a-thon**
- ◆ **All riders MUST wear closed in shoes and helmets**
- ◆ **No strollers are allowed in bike-a-thon**

For additional information, to volunteer, or participate, contact Wallace Wilkins, 780-3438 or Alika Rosser, 780-4936.